

### Secondary ARR Structure and Deadlines for 2017-18

	<b>Years 7-11</b>	<b>Year 12</b>	<b>Year 13</b>
<b>Quarter 1</b>		Course Outline Interim Achievement Grade (1-7) CAS Grade Optional Comment 3-way Conference Student Reflection and Goal-setting	Course Outline Interim Achievement Grade (1-7) CAS Grade Optional Comment 3-way Conference Student Reflection and Goal-setting
<b>Semester 1</b>	Course Outline Individual Subject Criteria Overall Achievement (1-7) CE Grade Optional Comment	Course Outline Individual Subject Criteria Overall Achievement (1-7) CAS Grade Optional Comment	Course Outline Individual Subject Criteria Overall Achievement (1-7) CAS Grade Optional Comment
<b>Quarter 3</b>		Course Outline Interim Achievement Grade (1-7) CAS Grade Optional Comment 3-way Conference Student Reflection and Goal-setting	Trial exam grades (1-7) 3-way Conference <i>(As Y13 finish in April, they do not receive a Quarter 3 Report)</i>
<b>Semester 2</b>	Course Outline Individual Subject Criteria Overall Achievement (1-7) CE Grade Optional Comment	Course Outline Individual Subject Criteria Overall Achievement (1-7) CAS/CE Grade Optional Comment	Course Outline Individual Subject Criteria Overall Achievement (1-7) CAS Grade Optional Comment

#### **Course Outline**

Description of work covered and assessment tasks done during the reporting period, specifying which criteria have been assessed.

#### **CAS/CE Grade**

Determined with reference to:

- motivation to reach programme goals
- evidence of participation in activities
- achievement of learning outcomes
- upkeep of portfolio

The grade will be either "meeting expectations" or "not meeting expectations".

#### **Components Not Assessed in a Reporting Period**

If a component has not been assessed for a class in a reporting period, it should be left blank in the reporting system – it is not necessary to record not applicable. The component will not appear in the report at all.

If the component has been assessed for a class, but a particular student is not receiving a grade because there is not enough evidence on which to base a judgement (for example due to extended absence or work not being handed in by the reporting deadline), then not applicable should be recorded in the system. The criterion/component will appear on the report with the grade "N/A".

## **Deadlines – Semester 1 (Y7-13)**

### **Quarter 1**

End of Quarter	Friday 13 October
Data in Gateway Priority students identified in Googledoc	Tuesday 17 October (midnight)
Students check reports	Wednesday 18 October
All corrections in Gateway	Thursday 19 October 8.30am
Priority letters e-mailed home	Thursday 19 October 3.00pm
Reports published to parents 3-way booking open for priority students	Friday 20 October 9.00am
3-way booking open for all students	Tuesday 24 October 9.00am
3-way booking system closed	Tuesday 31 October (Midnight)
3-way Conferences	Thursday 2 – Friday 3 November

### **Semester 1**

End of Semester	Friday 12 January
Data in Gateway	Tuesday 16 January (midnight)
Students check reports in lessons	Wednesday 17 January
All corrections in Gateway	Thursday 18 January 8.30am
Published to parents	Friday 19 January 9.00am

## **Deadlines – Semester 2 (Y7-12)**

### **Quarter 3**

End of Quarter	Thursday 15 March
Data in Gateway Priority students identified in Googledoc	Monday 19 March (midnight)
Students check reports in lessons	Tuesday 20 March
All corrections in Gateway	Wednesday 21 March 9.00am
Priority letters e-mailed home	Wednesday 21 March 3.00pm
Reports published to parents 3-way booking open for priority students	Friday 23 March 9.00am
3-way booking open for all students	Tuesday 27 March
Spring Holiday	Friday 30 March – Sunday 15 April
3-way booking system closed	Tuesday 17 April (Midnight)
3-way Conferences	Thursday 19 – Friday 20 April

### **Semester 2**

Y11 Exams	Thursday 17 May – Friday 18 May
Y12 Exams	Wednesday 23 May – Tuesday 29 May
End of Semester	Friday 8 June
Data in Gateway	Tuesday 12 June (midnight)
Students check reports in lessons	Wednesday 13 June
All corrections in Gateway	Thursday 14 June 8.30am
Reports published to parents	Friday 15 June 9.00am
VPs calculate grades and create awards lists	Tuesday 19 June
Secondary Awards Ceremony	Friday 22 June

## **Deadlines – Semester 2 (Y13)**

### **Quarter 3 – Trial Exams**

Trial Exams	Wednesday 24 – Tuesday 30 January
Trial Exam Grades in Gateway	Monday 12 February (midnight)
Students check reports	Tuesday 13 February
All corrections in Gateway	Wednesday 14 February 8.30am
Trial Exam Grades published to parents	Thursday 15 February 9.00am
3-way Conferences (Y13 only)	Thursday 1 March (4-8 pm)

### **Semester 2**

End of Semester	Thursday 29 March
Data in Gateway	Tuesday 17 April (midnight)
Students check reports	Wednesday 18 April
All corrections in Gateway	Thursday 19 April 8.30am
Published to parents	Friday 20 April 9.00am
Y13 Last Day of School	Friday 20 April
Y13 Study Leave	Monday 23 April – Thursday 26 April
Y13 Final DP Exams	Friday 27 Apr – Fri 18 May
Y13 Graduation	Wednesday 30 May 6.30pm