

Discovery College is a Private Independent School operated by ESF Educational Services Ltd. We opened in 2008 and are currently in our fifth year of operation. ESF Educational Services Ltd. is a non-profit organisation operated by the ESF (English Schools Foundation) and plays a vital role in the infrastructure of Hong Kong as a provider of primary and secondary education. The college is an IB World School currently authorised in the PYP, MYP and Diploma.

We are searching for exceptional teachers to teach in, and grow our programmes. A willingness and ability to collaborate with high-functioning peers, a genuine love for working with students and absolute commitment to their all-round care are necessities at our school. Experience teaching in the IB Diploma Programme and IB Middle Years Programme is preferred. An understanding of the IB and the key underpinnings of the curriculum frameworks is essential.

JOB FAMILY – Teaching

Job Name	Main Scale Class Teacher
Job Code	TCH02/03
Job Summary	<p>The main role of the classroom teacher is to maximise student learning and development through the planning, preparation and teaching of the curriculum to meet students’ individual learning needs and achieve specific student outcomes.</p> <p>Teachers teach a range of student abilities and classes and are accountable for the effective delivery of their curriculum. The classroom teacher engages in critical reflection in order to improve their knowledge and skills to better engage students and improve their learning.</p> <p>Classroom teachers assume roles beyond the classroom in endeavouring to maximise students’ learning. These roles include working collaboratively with colleagues and other members of the school community, and communicating with parents and care-givers.</p> <p>The classroom teacher’s contribution to the school goes beyond the classroom. They participate in the development of the school policies and programmes and assist in the implementation of school priorities. All classroom teachers may be required to undertake other duties in addition to their teaching duties.</p>

<p>Main Accountabilities</p>	<p><u>Teaching and Assessment</u></p> <ul style="list-style-type: none"> • Planning lessons and sequences of lessons to meet student’s individual learning needs and to ensure student’s progression • Using a range of appropriate strategies for teaching and learning and classroom management • Use flexible groupings and structured inquiry to deliver high quality lessons in line with the IBO philosophy • Maintain a well organised and stimulating learning environment • Use learning technologies enhance learning • Using information about prior attainment to set expectations for students • Using a range of assessment and reporting methods that show student’s achievement in relation to learning outcomes • Providing clear and constructive feedback to students and their parents and caregivers <p><u>Wider professional roles</u></p> <ul style="list-style-type: none"> • Planning and engaging in professional learning activities that support school and systematic priorities • Taking responsibility for own professional development and using the outcomes to improve teaching and students’ learning • Making an active contribution to the policies and aspirations of the school • Ensuring administration of classroom procedures are completed efficiently • Collaborating with members of the school community to build a team environment that supports students’ learning <p><u>Additional responsibilities may include</u></p> <ul style="list-style-type: none"> • Managing a year level or subject area • Assisting with or managing an aspect of daily school management • Assisting year level co-ordinators, curriculum co-ordinators, student management co-ordinators, principal and vice principal with the performance of specific functions • Assisting with or managing a specialist function such as sport, careers, student welfare, excursions or camps co-ordination • Supervising a range of student activities including support and welfare programmes • Developing a school transition programme and facilitating the associated orientation programme • Managing and supervising a team of teachers in the
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	<p>planning, implementation and review of teaching and learning programmes</p> <ul style="list-style-type: none"> • Leading the development of curriculum policies and programmes • Contributing to the Foundation-wide professional development programme
Typical reporting relationship	School Leader
Minimum typical education	Bachelor Degree in Education, or Bachelor Degree in any subjects with PGCE (Postgraduate Certificate of Education), or equivalent
Minimum typical experience	An ability to teach higher-level mathematics preferred.
Core Professional / Technical Competencies required	<p><u>Abilities</u></p> <ul style="list-style-type: none"> • Adaptability • Analysis / problem solving • Collaboration • Communication • Team centred • Self reflection • Decisive <p><u>Knowledge</u></p> <ul style="list-style-type: none"> • Having a thorough and up-to-date knowledge of the teaching of their subject(s), their students, curriculum, pedagogy, education-related legislation and the specific teaching context. Awareness of the school's organisation.
Core Soft / Transferable Competencies required	<ul style="list-style-type: none"> • Planning & Organising Work • Translating Strategies into Plans & Actions • Valuing & Integrating Diversity • Learning Agility • Leading Change • Written Communication • Work Standards / Quality Orientation • Creativity/ Innovative/takes initiative • Formal Presentation • Developing Talent
Development / Training to support role competencies	<p><u>Development activities</u> To be negotiated as part of the performance management process</p> <p><u>Relevant courses</u> To be negotiated as part of the performance management plan</p>

Notes: Two Years Finite Contract

All teachers are expected to:

- Contribute to the school extra curricular programme throughout the year
- Participate in key school and PTA events on identified evenings and weekends

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