



Summary Report of the Discovery College School Council Tuesday 1 November 2016

Present: Mark Beach, Amy Freed, Catriona Tuimaka, Jennifer Ho, Kitty Cheng, Margaret Burnett-Hinch, Susie Morley, Vivian Cheung

Apologies: Simon Wong, Chris Geary, Jason Edwards, Paul McMaster

1. Finance and Property sub-committee

The P&L accounts to 31 July 2016 were approved.

Cash Flow – The sub-committee approved the adoption of a 2.5% annual inflation adjustment to the 50-year property plan (reviewed annually using the HK Building Industry Index) and to increasing the NBL annually in line with the increase to school fees, either by a percentage or set dollar amount.

2. Student Wellbeing sub-committee

The sub-committee reviewed the terms of reference with a view to being able to leverage off the expertise and experience of the Community and Parent Reps. A section on Alumni was added, given the growing importance of this group of (ex) students.

3. Staff Wellbeing sub-committee

The sub-committee invited James Smith (Head of Secondary) to provide feedback to them on his arrival and settling in process. Donna Ellery (Primary VP/PYP Coordinator) explained the recent changes to the ESF Professional Development procedures.

4. Principal's Report

Student numbers continue to track above the budget forecast.

Contract Renewals and Resignations. There are 50 teaching staff who are due for a contract renewal in August 2017. Two of them fall into the Post-60 Contract Extension process.

Flora Mather (Head of English) has resigned to take up the position of MYP Coordinator at the International School of London, starting at the end of November. Alan Kirk, who is in the English Department and also TOK Coordinator, has agreed to step into the Head of English role until the end of the academic year.

Debbie Tai (Head of Primary Chinese) has resigned from the end of this term to take up a Chinese Coordinator position at Wesley College in Melbourne. Lilian Wong (PYP Chinese teacher) will step into the role from January-June until a replacement can be appointed.

Post- 60 Contract Extension – ESF this year has chosen to run a Post-60 Contract Extension calibration meeting. The calibration session is scheduled for Thursday 17 November.

DC School Council

- Support Staff Rep: Amy Freed was elected to replace Pat Romano, who had completed his two terms on the School Council.
- PTA Parent Rep: Susie Morley was elected at the PTA AGM as the PTA Parent Rep to replace Stephen Peaker, who has resigned.
- Pat Romano was invited to attend all School Council meetings in order to continue to provide financial and facilities expertise.

2017-18 School Terms and Dates



- ESF has released their Calendar for 2017-18. Based on this, DC College Leadership Team has created Option A and Option B for approval.
- The final calendar dates will be confirmed by the ESF Directors and published to the community.

This is the first year DC will be graduating 120 students in Y6 into 120 places in Year 7, and there is a strong waiting list for Year 7 for August 2017. The school is looking at ways to best ensure that student attrition is matched by student enrolments, given that students on the waiting list will most likely also be applying to other schools.