

**Summary Report of the Discovery College School Council  
Wednesday 19 June 2013**

**Present:** Elspeth Shaw, Catriona Tuimaka, Alfred Wong, Marcello De Guisa, Vivian Cheung, Frederic Guiral, Pat Romano, Robert Chaytor, Mark Beach

**Apologies:** Ernest Lin, Kimberly Whiley, Charles Wong

**1. ESF Board Report of 19 March 2013**

Ms Belinda Greer has been appointed as the new ESF CEO to replace Heather du Quesnay.

**2. Finance & Property**

The School Council approved the Profit & Loss accounts to 30 April.

The 2012-13 budget to date is within the forecast.

The School Council approved the 2013-14 Annual Budget.

The DC Evacuation Procedures have been reviewed and the gathering point has been moved to the foreshore. A whole-College drill will be held on Tuesday 25 June.

The Finance & Property sub-committee has approved an external audit of the 50-year maintenance plan.

**3. Personnel & Staffing**

All teacher appointments for 2013-14 have been completed.

Support staff appointments should be completed by early next week.

The sub-committee has reviewed their Terms of Reference to include a stronger focus on the pastoral care of staff. The name of the sub-committee has also changed to Staff Recruitment, Appointment, Growth and Well-Being Sub-Committee.

**4. Student Welfare & Learning**

The sub-committee drafted a statement around student welfare for inclusion in teacher job descriptions, namely: *To establish and grow positive and respectful relationships with students based on an understanding of their social, emotional, physical and academic needs.*

It was decided to review the statement and see if a statement around Restorative Practice could be added, prior to going to teachers for feedback, and that the sub-committee would bring this back to the next School Council meeting.

**5. Principal's Report**

The annual School Council Review process was discussed and agreed upon.

An update on the completed CIS/WASC Self-Study Reviews was presented. The School Council went over the Leadership & Governance Section for the upcoming accreditation visit in early October.

The draft 2013-14 Annual Plan was presented to and approved by the School Council, with the five key priorities for next year being:

- Build shared understandings of what an assessment capable, visible learner does.
- Build a culture of professional learning that is rigorous, evidence-based, collaborative and autonomous.
- Embody International Mindedness
- Nurture student, staff and community well-being
- Ensure that the long and short term financial and property needs of the school are met

The recent outstanding results in the ICAS competitions were discussed and all members felt that the school should be using this as an opportunity to publicise the success of this to the wider community. A number of strategies were proposed.