

Central Applications for 2012/2013

Applications for Year 1 and Year 7 are through a Central Application process and take place between 1-30 September 2011. Applications received after 30 September 2011 are considered LATE and placed on a waitlist according to priority category and date received. Parents may submit applications for admission through our Online Admissions System by way of the Discovery College website under "ADMISSIONS > Online Application" using the Central Admission Online Application Forms.

Discovery College (Y1) <https://admissions.esf.edu.hk/dccentformy1.aspx>
Discovery College (Y7) <https://admissions.esf.edu.hk/dccentformy7.aspx>

Support is only provided to Microsoft Internet Explorer v7 or v8 and Firefox v3.6 with the browser's security settings at or below default levels to access the online system.

After completing your application online as directed, click the submit button. The Online Admission System will verify all necessary data is entered correctly. If there is missing information, the system will redirect you back to the application form and highlight the fields in red. You will need to complete the red highlighted fields before you can successfully submit the application.

Once your application has been successfully submitted, you will be given an Application Slip with an Application Reference Number. You will be asked to print your Online Application Form and application slip before proceeding to online payment. You are suggested to print one extra copy of the completed application form for your own record.

A copy of the completed Online Application Form with your supporting documents must be posted/delivered within 5 working days after you submit your application online to Discovery College (*Attn: Admissions Office*). An application with insufficient supporting documents will not be processed and you will be notified accordingly. Supporting documents include copies of:

- Student's Birth Certificate;
- Student's Passport (including their visa status) and/or Hong Kong ID Card;
- Student's current and last year's school reports;
- Parent's Hong Kong ID Cards/Passports; and
- Student's photograph showing his/her full frontal face with clear facial features, measuring 4 cm (width) x 5cm (height).

All Year 1 and Year 7 applications received within the Central Application Period are processed in random order and are assigned a computer generated sequential number. From this list, students are then ordered according to the priority categories including Siblings of students already attending Discovery College, Nomination Rights and children from ESF Educational Services Ltd kindergartens (for the commencement of the Year 1 academic year only) who have attended the kindergartens for a minimum two terms immediately prior to the January interview period. If the demand for enrolment exceeds the places available, then children with at least one parent holding Hong Kong permanent resident status (e.g. have lived in Hong Kong for 7 or more years and granted permanent resident status by the Hong Kong Immigration Department), will be accepted before other students with the same priority status.

Applications for Nomination Rights is a separate process and cannot be commenced until after the online admissions application, as you will need the Application Reference Number to complete the form.

Dual applications are permitted to the ESF and Private Independent Schools (PIS) systems and Discovery College strongly recommends that parents apply to other schools at the same time.

The following timetables list key dates in the Central Applications Process:

Year 1

Date	Event
Thursday 01 September 2011	Year 1 application period commences Nomination Rights applications open
Friday 30 September 2011	Last day for Year 1 applications
Friday 18 November 2011	Confirmation of interview sent out
03 to 31 January 2012	First round of Year 1 interviews and assessments
Tuesday 07 February 2012	Letters to confirm Year 1 offered place for 2012-2013
Friday 17 February 2012	Deposit Deadline for confirmation of Year 1 place (including 2 month deposit)

Year 7

Date	Event
Thursday 01 September 2011	Year 7 application period commences Nomination Rights applications open
Friday 30 September 2011	Year 7 application period ends
Friday 07 October 2011	Invitation for Year 7 testing sent out by email
Saturday 05 November 2011	Year 7 Testing (Testing at Discovery College)
22 to 28 November 2011	Interview period for Year 7
Friday 02 December 2011	Letters to confirm Year 7 offered place for 2012-2013
Friday 16 December 2011	Deposit Deadline for confirmation of place for Year 7 (including 2 month deposit)